

FOUR HILLS VILLAGE ASSOCIATION
SPECIAL BOARD OF DIRECTORS MEETING

6:30 pm October 17, 2017

Canyon Club

I. Call to Order:

- A. At 6:30 pm the Special meeting was called to order by President Paul Feist. Herb Wright, and Jan DeMay apologized for not being able to attend.
- B. Quorum was met and verified, with attendance recorded.

II. BOARD MEMBERS/GUESTS:

A. **PRESENT:** President Paul Feist, Secretary Marilou Cochran, Membership Director Ann Harris Davidson, Architectural Control and Planning and Development Director Jim Cochran, Covenants Director Jim Church, Parks and Open Space Director Steve Brugge, Publications Director Laura Siegel, and Security, Overflights & Roads Director Mary Paull.

B. **BOARD MEMBERS EXCUSED:** Herb Wright and Jan DeMay.

C. **GUESTS:** Cathy Loveday

III. Agenda; An agenda was not prepared for this Special meeting. The purpose of this meeting is to review, discuss and approve changes to Board member titles and functions, Ann prepared and presented.

IV. Proposed attachment to the Standing Rules for the FHVA

A. **President:** Paul Feist – asked members to review each position and function one by one, discuss if needed, come to a consensus and approve. The result will be included in the upcoming Chronicle and be the officers voted on for the 2018 Board. (see attachment).

1. **President, Vice President, Secretary and Treasurer** – Steve made a motion to accept these positions as written. Motion seconded and approved.

2. **Immediate Past President** – Ann made a motion to accept, motion was seconded and approved.

3. **Membership Director-** With a change to number 8. Deleting the first part of the sentence so it will read; “Checks the mail box weekly, notably towards the end of the year when mailed in membership renewals arrive, and distributes other mail appropriately”. Jim Church made a motion to accept, motion seconded and approved.

4. **Publications Director** – Steve made a motion accept, motion seconded and approved.

5. **Government (City & County) Liaison Director** – Jim Church requested significant changes be made and agreed to re write with the changes he suggested which were amiable to all. Steve made a motion to accept with those changes, motion seconded and approved.
 6. **City Liaison – Parks and Open Space Director** – Steve made a motion to accept motion was seconded and approved.
 7. **Public Relations & Historian/Documentarian Director** – with a change to item 2. replacing “Ensures that” to “Seeks” Jim Church made a motion to accept, motion seconded and approved.
 8. **Education & Youth Affairs Director** – with a change to number 8. removing “City Liaison” Steve made a motion to accept, motion was seconded and approved.
 9. **Webmaster Director** – Laura made a motion to accept, motion was seconded and approved.
 10. **Security & Overflights Director** – Jim Cochran made a motion to add a Security & Overflights Director, (Jim Church will provide the description, largely based on the current position) motion was seconded and approved.
- B. Jim Church made a motion to use the term “Director” instead of “Member” as agreed to at the October regular meeting, motion was seconded and approved.
- C. Laura will publish the list of Board Members titles, including a brief description of the positions, agreed to by board members, in the forthcoming Chronicle.
- D. Paul thanked Ann for her work in providing the list of positions and duties, and Cathy Loveday for accepting the job of Chairman of the Nominating committee.
- V. Steve made a motion for the meeting to adjourn, it was seconded. Motion was approved and the meeting adjourned at 7:40 pm.
- VI. **Next Meeting** – Tuesday, November 14, 2017 at 6:30 pm, downstairs at The Canyon Club

Respectfully submitted,

//E-Signed//
Marilou Cochran,
Secretary