

Four Hills Village Association (FHVA)

Minutes of the FHVA Board Meeting of December 16, 2024

Hybrid meeting – held at Singing Arrow Community Center & via Zoom
6:30 – 8:00 p.m.

1. Call to Order.

President Brook Jilek opened this hybrid meeting at 6:39 p.m.

In Attendance.

Officers: President Brook Jilek, Vice President Tim Gallegos, Treasurer Herb Wright, and Secretary Jennifer Lopez

Directors: Julia Vertrees, *Paul Yarrington, Jimmie Wolf

Member-at-Large: None

Immediate Past President: Andrew Lipman absent

Absent: Carmil Surritt, James DeMay, Jerry Gallegos, Steve McCampbell

*Denotes attendance via Zoom.

Guests: Trisha Korbass, a FHV resident who often volunteers on neighborhood projects and is interested in serving on the Board. Austin Cummings, a FHV resident who is interested in serving on the FHVA Board.

2. Approval of Agenda.

Brook asked for a motion to approve the agenda. Herb made a motion to approve the agenda. Julia made the second and the motion carried.

3. Approval of the Previous Month's FHVA Board Meeting Minutes.

Julia made a motion to approve the minutes of the November 18, 2024 FHVA Board Meeting. Herb seconded the motion. The minutes of were approved unanimously. They may now be posted on the Association's website at www.fhva.org.

4. Reports, as needed from Officers and Board Members.

4.A. Vice President, Tim Gallegos.

4.A.1. Election Planning, Finalize Names on the Ballot. Last month The Chronicle was not printed due to technical difficulties. It is currently at the printer awaiting review. Considering this is the edition that has a printed public call for nominations, Jennifer, serving as election manager, asked for any nominations. A call for nominations has also been placed multiple times on NextDoor and on our Facebook page. President—Tim Gallegos, VP—Austin Cummings, Treasurer—Herb Wright, Secretary—Trisha Korbass, Open Space and Parks—Paul Yarrington, Publications—Jimmie Wolf, Real Estate—James DeMay, Membership—Vacant, Security Officer—Vacant, Education and Youth Affairs—Vacant. Tim and Brook noted that Jennifer has “termed out” for the position of Secretary but asked if she would be interested in filling the Public Relations position. She agreed if she could also do the Government Affairs in tandem in order to disseminate information from the city and county via the FHVA FB account. Tim agreed that was a good idea. We have a list of members who have expressed an interest in helping in some fashion, but who have not stepped forward to serve on the Board. Tim will reach out to them to see if any of them may be interested in filling one of the vacant positions.

4.A.2. Annual General Meeting (AGM). The venue and breakfast menu for the Annual General Meeting is set for Saturday, January 18, 2025, at 10:00am. A Social Breakfast will be served for Contributing Members at 9:00am. But all FHV residents and FHVA members can attend the business meeting at 10am, until the room capacity is met.

4.A.3. Vendors at the AGM. We are still working on acquiring vendors for the meeting. Tim, Brook, and Austin will reach out to some folks. Brook believes \$100 is a reasonable amount to charge them for the table.

4.A.4. AGM Flyer. Tim asked Jennifer to create a flyer that can be posted on our FB account, on ND, on our website, and sent out via Mail Chimp announcing the details of the annual meeting.

4.B. Treasurer, Herb Wright.

4.B.1. Acquisition of a new EIN. We have now acquired a new EIN and there was no cost! Our new EIN is 33-2041177.

4.B.2. Non-Profit Status. It cost us \$275 to regain our non-profit status. Herb must now work to erase FHVHA from the IRS files. And we must get new checks that have FHVA versus FHVHA.

4.B.3. Accounts. As of November 30, 2024, our checking account has a balance of \$8,145.95. Our savings account holds \$8,626.99. Our total funds in CDs equal \$15,497.43. Brook asked Herb to present a balance sheet at the AGM showing our expenses, how we put money and services back into the community, and that we are operating at a bit of a deficit. If people can see the worth of our organization, they are more likely to contribute funds.

4.C. Publications, Jimmie Wolf.

4.C.1. Winter Edition of *The Chronicle*. Because of technical difficulties, the Winter edition which typically holds the election information had not been published. Jimmie stated that it is at the printer waiting on an estimate of printing costs. She will delete items that are no longer pertinent and add information regarding the Annual General Meeting.

4.D. Secretary, Jennifer Lopez.

4.D.1. Holiday Light Contest. Jennifer and Crew, to include Brook and Tim, toured the neighborhood for 2 evenings. They compared lists of favorites and came up with the following winners: 1524 Bush Court, 1805 La Cabra, and 1612 Sagebrush Trail. Jennifer will purchase the gift cards and get reimbursed by Herb.

4.E. Membership Director, Julia Vertrees.

4.E.1. Membership Table at the AGM. Julia and Herb will man the table at the entrance to the meeting to mark off attendees as they arrive. Membership forms will be on hand for people to register as Contributing Members if they desire to switch from a Member of Record.

4.E.2. Results of Election Trial with MailChimp. A Test Survey via MailChimp was sent out as a test before the online election. Over 100 people responded.

4.E.3. Cancellation of Survey Monkey. MailChimp has been proven to be a very efficient tool for managing emails and it also has a survey function. Julia made a motion to cancel our SurveyMonkey subscription, as it is quite expensive and is not needed. Herb made the motion, and the motion carried.

4.F. Government Affairs, Carmil Surrutt.

4.F.1. Absent

4.G. Education & Youth Affairs Director, Jerry Gallegos

4.G.1. Star Party. Jerry is absent, but the entire Board agreed that all of Jerry's hard work paid off. The Star Party was a rousing success as between 75-100 people attended.

4.H. Security Director.

4.H.1. Absent

4.I. Open Space Director, Paul Yarrington.

4.I.1. Volunteer List. Paul is requesting the list of names of new members who have expressed interest in helping with special projects. He will contact them to see if they are interested in helping with weeds, shred event.....

4.J. Public Relations & Real Estate, James DeMay. (as of December 18, 2024)

4.J.1. Active Listings: 13 in FHV with an average 2785sf at avg \$189 per sq. ft.

4.J.2. Pending Sales: 4 in FHV at an average 2349 sf at an avg of \$190 per sq ft

4.J.3. Closed: 1 in FHV at an average 3282 sf at an avg of \$169 sf

4.K. Webmaster, Howard Kimberly

4.K.1 No report.

5. Announcements

6.A. Next meeting.

The next Four Hills Village Association Board Meeting will be the Annual General Meeting. It will be held on Saturday, January 18, 2025, at 10:00am. at the Canyon Club at 911 Four Hills Rd SE, Albuquerque, NM. It will be publicized at the appropriate time via the FHVA website (www.fhva.org), FHVA Newsletter, the FHVA Facebook page, and on FHV Nextdoor.

6. Adjournment

Herb made a motion to adjourn the meeting. Tim seconded it and the motion passed unanimously. President Brook Jilek adjourned the meeting at 7:59 p.m.

FHVA President Printed Name

FHVA President Signature