

# Four Hills Village Association (FHVA)

## Minutes of the FHVA Board Meeting of January 16, 2024

Hybrid meeting – held at Singing Arrow Community Center & via Zoom  
6:30 – 8:00 p.m.

### 1. Call to Order

President Brook Jilek opened this hybrid meeting at 6:30 p.m.

#### In Attendance:

**Officers:** Brook Jilek, Tim Gallegos (7:25), Linda Martinez, Jennifer Lopez

**Directors:** James DeMay, \* Paul Yarrington, Julia Vertrees, Jerry Gallegos, Carmil Surritt, Steve McCampbell

**Member-at-Large:** None

**Immediate Past President:** Andrew Lipman

**Absent:**

\*Denotes attendance via Zoom.

### 2. Approval of Agenda

Brook asked for a motion to approve the agenda with the deletion of Troy Hill, as he resigned 2 months ago. Julia made a motion to approve the agenda with the deletion and Jerry made the second. The motion carried.

### 3. Approval of the FHVA Board Meeting Minutes of the December 19, 2023 Monthly Meeting.

Julia made a motion to approve the minutes of the December 19, 2023 FHVA Board Meeting. Linda seconded the motion. The minutes of this meeting were approved unanimously. They may now be posted on the Association's website at [www.fhva.org](http://www.fhva.org).

### 4. Introduction of Guests and Board Members.

Considering we have new Board members, Brook asked that everyone, to include Board members and Guests, introduce themselves. All Board members complied as did the following guests:

**Wanda Walker.** She attended to observe the meeting.

**Herb Wright.** He is the immediate Past Vice President and attended to offer institutional knowledge.

**Rusty Goetz:** She served as the Member-At-Large last term and attended to offer continuity of information.

**Sara Valentine.** She is a resident and wife of a Board Member and attends to learn more of the process of how the Board operates.

**Merrill Gallegos:** She is the wife of a Board member and an Executive Board member of Four Hills Neighbors and may serve as an unofficial liaison between the two organizations.

### 5. Reports, as needed from Officers and Board Members

#### 5.A. Vice President, Herb Wright

**5A.1.** As the outgoing VP, Herb stated that he was here only as an adviser and deferred to the next person on the agenda.

#### 5.B. Treasurer, Linda Martinez

**5.B.1. Income versus Expense.** Our total expenses last year were \$11,937.25. Our income was \$8,276.50. We ended 2023 with a deficit of \$3,660.75. To be financially sound, we must increase membership, with those new members being Contributing Members. Jerry suggested that each of us reach out and bring in a specific number of new contributing members. Also, National Night Out should be a good recruiting event. Herb offered the idea of selling ads in our yearly directory. Brook mentioned a few

expenses such as the Garage Sale and Mail Chimp and suggested we take a close look at some of our expenses to assess their efficacy.

**5.B.2. Money Market Account.** The FHVA's current money market account balance is \$23,455.51. We purchased three \$5,000.00 certificates of deposit. They will mature in August 2024 with 5% interest.

#### **5.C. Secretary, Jennifer Lopez**

**5.C.1. BernCo Annual Neighborhood Association Report.** Jennifer needs demographic information from the incoming officers in order to complete the required BernCo form.

#### **5.D. Membership Director, Julia Vertrees**

**5.D.1. Membership.** We have 295 members between Members of Record and Contributing Members.

#### **5.E. Education and Youth Affairs, Jerry Gallegos**

**5.E.1. Ideas for Events to Increase Membership.** Jerry suggests holding an event such as a Star Party with telescopes for the kids of FHV in the Four Hills Village Park. Also, he will check with the Canyon Club Pickleball pro to see if he can host a kid's clinic. A collaborative event with Four Hills Neighbors may also be a good idea. We are seeing an increase in younger families in FHV and offering activities that are geared to the children of our neighborhood may be an effective way to increase membership.

#### **5.F. Webmaster, Howard Kimberly**

**5.F.1 Status of Office.** Howard emailed a report stating that he did not run for office for 2024. However, he is willing to maintain the website "long term and indefinitely" until a replacement is found. He asks that all Board members continue to send him items that need to be placed on our website. This includes the President sending him the agenda and Zoom link for each meeting. And he hopes that Brook will maintain the same Zoom link that we have been using.

#### **5.G. Parks and Open Space, Paul Yarrington.**

**5.G.1 Stagecoach Trailhead Sign.** Paul has been in contact with Jim Sattler at Open Space regarding the weathered sign at the Stagecoach Trailhead. Jim has put this repair at the top of the list.

**5.G.2. Appointment to Board.** Councilor Grout has nominated Paul to the Metropolitan Parks and Recreation Advisory Board.

#### **5.H. Real Estate and Public Relations, James DeMay**

**5.H.1. Active Listings:** 7 in FHV with an average 2942sf at avg \$189.33per sq. ft.

**5.H.2. Pending Sales:** 3 in FHV at an average 2902sf at an avg of \$197.21 per sq ft

**5.H.3. Closed:** 3 in FHV at an average 3177sf at an avg of \$195.31/sf

#### **5.I. Publications. Vacant**

**5.K.1. Vacancy.** This position is currently open and finding someone to fill it is critical considering this is how we reach out to members on a quarterly basis and the publication of The Chronicle is one of the benefits of being a Contributing Member.

#### **5.J. Security, Steve McCampbell.**

**5.J.1. Foothills Community Policing Council.** Steve will be applying to be on the FHCC.

#### **5.K. Government Affairs, Carmil Surrutt.**

**5.K.1. Making Connections.** Carmil will be attending the City Council meeting at the invitation of Councilor Renee Grout. He will also be meeting with Daniel Manzano, Deputy Director of Public Affairs. Carmil will explore joining the Eastgate Coalition. Making these connections will allow him to represent FHVA in governmental decisions affecting our neighborhood.

#### **5.K. Member-At-Large. Vacant.**

**5.K.1. Rusty's Last Report.** Rusty shared that this will be her last report as an official member of the FHVA Board. She shared the trial documents from a case regarding the roadway in the proposed Open Space expansion with Colleen McRoberts, the City of Albuquerque Open Space Superintendent, that states that the proposed roadway can be no wider than 20'. She reminded us that all the old FHVA documents are in her basement and that possibly a more permanent storage place needs to be found. Also, we are supposed to have 2 neighborhood cleanups of the Four Hills Open Space each year. Jerry suggested that this can be one of our family-friendly events.

**5.L. Immediate Past President. Andrew Lipman.**

**5.L.1. Accomplishments.** Andrew shared that it has been an honor to serve on the FHVA Board as Government Affairs Director and President. He is proud of initiating the Singing Arrow Multicultural Arts Festival that is now an annual event. He is also the District 9 Chair for the Urban Enhancement Trust Fund Board and encourages us to join him. This Board awards up to \$500,000.00 in arts grants each year.

**6. Unfinished Business**

**6.A Annual Meeting Review.**

Andrew shared that the meeting went smoothly. Attendees seemed to like the food and to enjoy the program.

**6.B. New Board Members Needed—Treasurer, Publications, and Webmaster**

Linda's term as Treasurer has ended. However, she has volunteered to continue if no one else steps up to take the position. Brook called for a motion to appoint Linda as the Treasurer. Tim made a motion to appoint Linda Martinez to the Treasurer position. Andrew Lipman made the second and the motion carried. Howard has also volunteered to continue until a replacement can be found. Linda made a motion to appoint Howard as Webmaster. James made the second and the motion carried.

**6.C. Sign Repair.** The repair of our vandalized FHV sign is going through the bureaucracy of the city and will hopefully be completed soon.

**7. New Business**

**7.A. Need to Revise Standing Rules to Conform with new Bylaws.**

We ran out of time during this meeting to discuss Bylaws. The topic will be tabled until the next meeting.

**7.B. Discuss Membership Development and Fundraising.**

Ideas such as promoting family friendly events, to include Star Parties and Pickleball Clinics and hiking through and cleaning up in the Open Space, were offered earlier in the meeting. If we expect FHVA to remain financially solvent, we must promote the value and worth of our organization to all FHV residents.

**8. Next Meeting. Day, Time, and Location.**

Because of his work schedule, it is impossible for Tim Gallegos, the Vice President, to attend on Tuesdays at 6:30. He asked if it is in the Standing Rules that we hold the meetings on Tuesday or if we can switch to another day. After a discussion all were amenable to holding the meetings on the 3<sup>rd</sup> Monday versus the 3<sup>rd</sup> Tuesday. However, the 3<sup>rd</sup> Monday in February is a federal holiday, thus the February meeting will be held on the 2<sup>nd</sup> Monday.

The next monthly Four Hills Village Association Board Meeting will be held on February 12, 2024, at 6:30-8:00 p.m. It will be held in the Singing Arrow Community Center, 13200 Wenonah Avenue SE, but as a hybrid meeting with the option of using Zoom for those who prefer not to attend in person. Any FHVA Member may attend the meeting, in person or by contacting the FHVA President Andrew Lipman for the Zoom link. It will be publicized at the appropriate time via the FHVA website ([www.fhva.org](http://www.fhva.org)), FHVA Newsletter, the FHVA Facebook page, and on FHV Nextdoor.

**9. Adjourn.** Tim made a motion to adjourn the meeting; Carmil seconded it; the motion passed unanimously. President Brook Jilek adjourned the meeting at 8:00 p.m.