

Four Hills Village Association (FHVA)

Minutes of the FHVA Board Meeting of July 18, 2023

Hybrid meeting – held at Singing Arrow Community Center & via Zoom
6:30 – 8:00 p.m.

1. Call to Order

President Andrew Lipman opened this hybrid meeting at 6:30 p.m.

In Attendance:

Officers: Andrew Lipman, Herb Wright, *Linda Martinez, Jennifer Lopez

Directors: James DeMay, Brigid Conklin, Howard Kimberly, Julia Vertrees, Jerry Gallegos, *Paul Yarrington,

Member-at-Large:

Absent, Lisa “Rusty” Goetz, William Jones, Troy Hill both excused

* Denotes attendance via Zoom

2. Approval of Agenda

Andrew asked for a motion to approve the agenda. Herb made a motion to approve the agenda. Julia made the second and the motion carried.

3. Introduction of Guests

Roger Beal. Mr. Beal is a new resident to FHV who wanted to see what the FHVA is about.

Ann Harris Davidson. Ann is a Four Hills Village resident who often observes our meetings.

4. Approval of the FHVA Board Meeting Minutes of the June 21, 2023 Monthly Meeting.

Julia made a motion to approve the minutes of the June 21, 2023 FHVA Board Meeting. Herb seconded the motion. The minutes of this meeting were approved unanimously. They may now be posted on the Association’s website at www.fhva.org.

5. Reports, as needed from Officers and Board Members

5.A. President, Andrew Lipman

5A.1. No new information for this month.

5.B. Vice President, Herb Wright

5.B.1. Bylaws Board members have been asked to send their comments regarding updating the Bylaws to either Herb or Rusty by July 24. They will meet soon after to cull through the comments and finalize the updates to present to the rest of the Board.

5.C. Treasurer, Linda Martinez

5.C.1. Account Balances. The checking account has a balance of \$9,178.00.

Revenue received January 1 to July 17, 2023, was \$3,966.01, which included \$1,166.01 for membership dues, \$2100.00* for advertising, and a \$700 contribution from Disney because they were filming in our neighborhood. *\$100.00 was returned to an advertiser because we could not his required publication date.

Bills paid this period were \$5437.45, to include \$2245.88 for the Annual General Meeting, \$167.85 for the prizes for the Annual Holiday Light Contest, \$16.47 for supplies, \$1,974.81 for the Chronicle, \$187.43 for Weebly Renewal, \$803 for insurance, and \$42.01 for Mail Chimp.

The FHVA’s current money market account balance is \$23,328.34. Interest accrued through June 30, 2023 was a grand total of \$1.16. Linda is still looking for a way to

increase our rate of return on the Money Market account. Herb said 15 month CDs are currently paying 5%.

5.C.2. Money Market Account. Linda and Herb will meet to discuss putting our Money Market account into separate, tiered CDs in order to generate more revenue from interest. Linda made a motion to work with Herb to research dividing the Money Market funds into 3 separate accounts to allow for better generation of revenue while still guaranteeing access to said funds and after finding the best CD, to make a decision and place our Money Market accounts into 3 separate accounts. Julia made the second and the motion passed unanimously.

5.D. Secretary, Jennifer Lopez

5.D.1. Document Retention. Jennifer asked if all her handwritten notes she takes as Secretary at each meeting should be kept. The consensus is that only the typed minutes need to be kept and they will be retained within the website. Howard suggests that we create a cloud account on which to store all the FHVA documents. Andrew asked Howard to initiate activating a FHVA Cloud Account by the end of the calendar year. Julia believes we need to have an official FHVA Repository versus having documents be moved from Board Members' garages and basements as they leave the Board. She will form a subcommittee with Ann Harris Davidson, along with Rusty who currently houses the FHVA archives to sift through old documents and determine what truly needs to be kept and what can be discarded. Items that need to be kept may be scanned and digitally stored.

5.E. Membership Director, Julia Vertrees

5.E.1. Membership. We have gained 1 new member.

5.F. Education and Youth Affairs, Jerry Gallegos

5.F.1. Summer Camps. Jerry contacted the management at The Canyon Club and all Summer Camps centered in FHV have been completed.

5.F.2. Anecdotal Poll of Families with School Age Children. While at the Canyon Club pool with his grandchildren Jerry spoke to families with young children. The majority of them stated that they are taking their children out of APS schools and placing them in private schools. After hearing this, Jerry will research early childhood educational options and write an article outlining said options in the next edition of The Chronicle.

5.G. Webmaster, Howard Kimberly

5.G.1 Website Traffic. In the last 30 days there have been 164 unique visits to the website and 453 page views.

5.G.2. Document Retention. This was discussed earlier in the meeting.

5.G.3. National Night Out. Howard stated that there is only one line on the website regarding NNO. Do we want and need more? Andrew stated that he will place a blurb on NextDoor and that Howard can place the same thing on the FHVA website.

5.G.4. NARO Changes regarding Registration. Howard brought to light that the registration period for the 2024 FHVA membership is fast approaching and the FHVA website needs to accurately reflect those changes to the NARO.. He needs a draft of the updated registration form by August 15. With Julia's assistance, Brigid will create the new form. Herb will write a paragraph outlining the changes and why folks should voluntarily donate funds to the FHVA as part of their registration.

5.H. Parks and Open Space, Paul Yarrington.

5.H.1 Water Fountain. The water fountain at the Four Hills Village Park is out of service. The valve is missing. Paul has been in contact with Kenny Ortiz from Albuquerque Parks and Rec Department and also with Rachel Miller from Councilor Grout's office. Kenny said his people will follow up on the repair.

5.H.2. Blind Spot when Exiting the FHV Park. Because the park is at the top of a hill there is a blind spot when exiting. You cannot see if anyone is coming from the bottom of the hill to the east of the park entrance. Andrew shared that he spoke to Rachel Miller regarding obtaining signage stating that there is pedestrian traffic and that there is a park entrance at that spot. Paul suggested to Kenny Ortiz that a traffic mirror be installed on the south side of the street at the park entrance to improve traffic awareness and safety..

5.I Government Affairs, William Jones.

5.I.1. Resignation. Andrew shared that he has received William Jones' letter of resignation. We are now in need of a new person to fill this position.

5.J. Real Estate and Public Relations, James DeMay

5.J.1. Active Listings: 5 in FHV with an average 2683sf at avg \$190.38 per sq. ft.

5.J.2. Pending Sales: 2 in FHV at an average 3108sf at an avg of \$146.87 per sq ft

5.J.3. Closed: 4 in FHV at an average 2821sf at an avg of \$176.84/sf

5.K. Publications, Brigid Conklin.

5.K.1. The Chronicle. 180 copies were printed. 162 were mailed. 93 were sent digitally. Linda, along with other Board members, said the publication looked fabulous! The deadline for the next edition is the end of August.

5.L. Security, Troy Hill, absent, but sent the following report via email.

5.L.2 Calls for Service Stats in FHV

Auto Theft: 1

Disturbing the Peace: 5

Family Dispute: 1

Shots Fired: 1

Suspicious Person or Vehicle: 1

Animal Call: 1

5.M. Member-At-Large, Rusty Goetz, absent but sent a report via email

5.M.1. Alternate Evacuation Plan. Rusty wrote a letter to Dave Simon at Albuquerque Parks and Rec Department as well as to our politicians asking for signage pointing out an alternative evacuation plan for FHV residents in case of an emergency.

6. Committee Reports

6.A. Recognition of Four Hills Village Neighbors (Jennifer Lopez)

Jennifer stated that she has a list of nominees from which to choose for the next article. Ann Harris Davidson suggested I visit with Lois Stearns, a long time FHV resident who will soon be moving.

7. Unfinished Business

7.A Gate Keys for Emergency.

Andrew and Rusty have asked city officials multiple times for gate keys. Andrew does not believe we will ever get them and that APD, AFR and Open Space officers all have them and can open the gates in case of an emergency. Andrew will take this item off the agenda.

7.B. IDO Update.

It passed with the allowance of casitas.

7.C. FHV Bylaws revision update, timetable, method for membership approval.

We are not having a FHVA Board meeting in August. Thus, after Herb and Rusty complete the edits to the updated FHVA Bylaws revisions, they will send it to the FHVA Board via email. A vote via SurveyMonkey to approve the revised Bylaws will be held

among FHVA Board members in August. If the Board approves the updated revised Bylaws, a 2nd Survey Monkey vote will be held among all FHVA Members by the end of August. Twelve general members do not have an email and a letter/ballot will be sent to them. Registration for 2024 FHVA Membership will be online by October 1. The edits and voting on approval of new FHVA Bylaws must be complete and published by then. The Fall edition of The Chronicle will be sent to all FHV residents as our yearly membership drive.

8. New Business

8.A. FHV Evacuation Plan

Andrew asked the city for a better map that identifies street names.

8.B. Next Meeting: Day, Time, & Location

There will not be a meeting in August. The next Four Hills Village Association Board Meeting will be held on September 19, 2023, at 6:30-8:00 p.m. It will be held in the Singing Arrow Community Center, 13200 Wenonah Avenue SE, but as a hybrid meeting with the option of using Zoom for those who prefer not to attend in person. Any FHVA Member may attend the meeting, in person or by contacting the FHVA President Andrew Lipman for the Zoom link. It will be publicized at the appropriate time via the FHVA website (www.fhva.org), FHVA Newsletter, the FHVA Facebook page, and on FHV Nextdoor.

9. Adjournment

Herb made a motion to adjourn the meeting; Jerry seconded it; the motion passed unanimously. President Andrew Lipman adjourned the meeting at 7:43 p.m.