

Four Hills Village Association (FHVA)

Minutes of the FHVA Board Meeting of June 15, 2021 Virtual Meeting via Zoom

1. Call to Order

President Steve Brügge opened this virtual meeting at 6:32 p.m.

In Attendance:

Officers: Steve Brügge, Ellen Lipman, Linda Martinez, and Angela Harris

Directors: Jan DeMay, Lisa "Rusty" Goetz, Marilou Cochran, and Ian Esquibel

Member-at-Large: Ann Harris Davidson

Absent: Paul Sedillo, Brigid Conklin, Howard Kimberly, Abbas Akhil, and Jim Cochran

2. Approval of Agenda: Linda Martinez made a motion to approve the agenda; Jan DeMay seconded the motion, which was approved unanimously with no discussion.

3. Approval of the FHVA Board Meeting Minutes of the May 18, 2021:

Ellen Lipman made a motion to approve the minutes of the May meeting; Linda Martinez seconded the motion. Ann noted that Lynda Hartman's name was misspelt in the drafted minutes; this correction was made and then the amended minutes of the May 2021 FHVA Board Meeting were approved unanimously. They may now be posted on the Association's website at www.fhva.org.

4. Introduction of Guests:

Renee Grout; Renee introduced herself briefly; she's a longtime resident of Four Hills Village who is now running to represent this area as the District 9 City Councilor.

5. Reports, as needed from Officers and Board Members

5.A. President, Steve Brügge

5.A.1 Integrated Development Ordinance.

Steve had earlier emailed the Integrated Development Ordinance to Board Members. It states that substantial construction in a specified area requires notification to the homeowners' or neighborhood association. As such, he had received notification about wall construction at a home on Wagon Train and about the planned construction of a 7,410 sq. ft. home at the end of Hideaway Lane. (Ellen, as the FHVA's Vice President, had also received the notification about the house construction on Hideaway Lane.)

5.A.2 The landscaping project on Four Hills Road.

Steve reported that the City has seeded the completed project, on the south-east side of Four Hills Road, with native wildflowers and grasses, so care should be taken not to remove these, should any future clean-up and weeding be done.

Jan DeMay noted that the Canyon Club has officially adopted, through the City's Adopt-a-Median Program, the median at the north end of Four Hills Road near the Central Avenue-Rt.66 intersection. The concept of the Association considering adopting a median was briefly mentioned. **Unfinished Business.**

5.B. Vice President, Ellen Lipman

5.B.1 Possible future meeting places.

Ellen reported that she has spoken to the manager (Natasha Montoya) of the City's Manzano Mesa Multigenerational Center (MMMC) about the potential use of that site for FHVA meetings. Ms Montoya noted that the City's plans and conditions for reopening

had not yet been finalized. Ellen commented that the use of the Canyon Club (as had been done prior to the COVID-19 pandemic) may still be a possibility. Steve supported the use of the Canyon Club, if possible, with the MMMC as a backup. Ellen will follow up.
Unfinished Business.

5.C. Treasurer, Linda Martinez

5.C.1 Debit cards received.

Linda announced that the two debit cards ordered for use by the FHVA President and the FHVA Treasurer for FHVA expenses have been received. These will facilitate ordering and payment processes, notably by eliminating the need to make payments or reimbursements by check.

5.C.2 Account Balances.

No bills needed to be paid this month.

The FHVA's checking account balance is \$11,139.20.

The balance in the money market account is \$23,323.49, with only \$0.20 paid in interest.

5.C.3 Discussion.

Linda noted that the Canyon Club was busy, apparently full, during her recent visit. Ann commented that she had heard, second-hand, that the Canyon Club had its desired quota of golf members and was not accepting any new members. Linda noted the same for the swimming memberships. Jan stated that shares in the Club may be tied to the physical house, rather than being directly purchasable.

5.D. Secretary, Angela Harris

Nothing to report. No discussion.

5.E. Government Affairs Director, Abbas Akhil

Absent, no report available.

There was discussion concerning attendance at FHVA Board Meetings and a query about whether attendance requirements for Board Members are specified in the FHVA's Bylaws.

5.F. Security Director, Paul Sedillo

Excused absence; Paul had provided President Steve Brüggge with his report.

Steve read Paul's notes, starting with the fact that the APD's Foothills Area Command's focus in our area is around Central Avenue and Tramway, where some Behavioral Health services are to be located. There was brief discussion about the recent homicide at "bicycle park" (which is on the north-east corner of Central and Tramway, south of I-40). [By way of background information not discussed at this Board Meeting, David Flores of the City's Parks & Recreation Department advised on June 30, 2021, that this "Gateway" park is no longer under the control of the City's Parks & Recreation Department but is now managed by the City's Solid Waste Department.]

5.G. Public Relations & Real Estate Director, Jan DeMay.

Jan presented the following real estate statistics for Four Hills Village for the four-week period from May 15 to June 16, 2021:

5.G.1 Active Listings: 7 in Four Hills Village at an average of \$154.56 per sq. ft.

5.G.2 Pending Sales: 10 in Four Hills Village at an average of \$171 per sq. ft.

5.G.3 Closed: 4 sales completed in Four Hills Village at an average of \$170.19 sq. ft.

5.H. Open Space Director, Rusty Goetz.

5.H.1 Additional purchase in the Tijeras Canyon.

Open Space has purchased another block in the Tijeras Canyon Drainage. The Canyon has three springs and has sites of archaeological value, along with being a wildlife

corridor. Open Space will continue to try to purchase additional land within the Canyon if and when possible.
There was brief discussion about real estate development in or near the Canyon.

5.I. Publications Director, Brigid Conklin.

Excused absence; Brigid had provided President Steve Brügge with her report.

5.I.1 The Summer 2021 edition of the FHVA newsletter, The Chronicle.

Brigid emailed the draft of the Summer 2021 edition of The Chronicle to all Board Members on June 14 and requested input by the end of the day on June 16. She also asked Board Members to prepare submissions for the Fall 2021 edition.

5.I.2 Unanimous kudos to Brigid from fellow Board Members.

Jan DeMay, followed by all Board Members, expressed appreciation for the excellence of Brigid's work on the Association's newsletters, acknowledging Brigid's skill in layout and the quality of the content and design.

5.J. Membership Director, Marilou Cochran

5.J.1 Membership numbers.

Marilou reported that the FHVA's current household membership has increased to 290, but this is still about 77 fewer households than were members in 2020.

5.J.2 Meeting concerning online membership enrolment.

Webmaster Howard Kimberly called a meeting (with Linda Martinez, Marilou Cochran, Brigid Conklin, and Ann Harris Davidson) on June 10, 2021, to discuss what details need to be collected when members join or renew membership online via the FHVA website for 2022. No conclusions were reached at that meeting, so there is no immediate report (but the membership form, or forms, need to be developed for 2022). **Unfinished Business.**

5.J.3 FHVA 2021 Member Directory.

Publication of the 2021 FHVA Member Directory was queried. This will be handled once the Summer 2021 edition of The Chronicle is distributed. **Unfinished Business.**

5.K. Webmaster, Howard Kimberly

Excused absence (expected late arrival); Howard had provided President Steve Brügge with his report.

5.K.1 FHVA website monthly usage statistics in the last 30 days.

There have been 214 unique visits to www.fhva.org, with 518 visits to specific pages (with no details for the precise pages most often visited).

5.K.2 Naming convention for the FHVA's minutes.

Howard asked for guidance on the naming and storing of FHVA's minutes and agendas on the website. Angela will work with Howard. **Unfinished Business.**

5.K.3 Reminder to inform the Webmaster of needed website updates.

Howard again asked Board Members to advise him of any needed changes to the FHVA website, or of any points of interest that should be included on the website.

5.L. Education & Youth Affairs Director, Ian Esquibel

5.L.1 The FHVA Education & Youth Affairs Committee.

This committee met on Thursday, May 20, 2021. The principal issues raised were (a) that families with young children are interested to try to have a non-golf membership option with the Canyon Club; (b) that street safety in Four Hills Village is a concern; and (c) that the group is working towards having a means or schedule for families to meet up.

5.L.2 Discussion. Steve wondered whether the bulletin board at our Manzano-Four Hills Open Space could be used to post times when families might meet in the Open Space. Rusty noted that the City's Parks & Recreation Department has children's programs (notably recreation programs and sports leagues) and that she will inquire. Ann noted that the board at the Manzano-Four Hills Open Space still lists that it is sponsored

by the “*Four Hills Village Homeowners’ Association*”, four years after our Association’s name was changed (to remove the misleading mention of Homeowners). **Unfinished Business.**

5.M. Member-At-Large, Ann Harris Davidson

Her report about National Night Out will be made under that issue at Item 7.B of Unfinished Business at this meeting.

She did note, as a follow up to the query in the discussion in this meeting, under Item 5.E, that she had just checked the FHVA’s Bylaws and could confirm that there is nothing in them concerning the attendance of the FHVA’s Board Members.

5.N. Past-President, Jim Cochran. Absent; no report.

6. Committee Reports

6.A. Membership Committee, Rusty Goetz

6.A.1 Recent meeting.

This Committee last met on Thursday, May 27, 2021, and worked on points to be included in the “Welcome letter” for potential members (with Rusty, Steve, and Ann subsequently to finalize the wording of that letter). Tabulation of the votes for the best 10 of 17 questions potentially to use in a survey of FHV residents was also undertaken. The next meeting will be in July.

6.A.2 Discussion about identified new users of FHV Nextdoor.

Ann noted that she had sent a list of the names of the 15 people who had been recorded, in the preceding two weeks, as new members of the Nextdoor site for Four Hills Village; she wondered if anything is going to be done with this information. Rusty reported that procedures need to be developed. **Unfinished Business.**

6.A.3 Discussion about recognition of community members.

The idea of some sort of recognition for residents of Four Hills Village who go out of their way to make our neighborhood beautiful (or who make other significant contributions to the neighborhood) was floated. **Unfinished Business.**

6.B. Documents & Archives Committee, Rusty Goetz

6.B.1 Letter of Indemnification for document storage.

On June 13, 2021, Rusty received her copy (signed by the FHVA Officers Steve Brügge, Vice President Ellen Lipman, Treasurer Linda Martinez, and Rusty) of the letter that indemnifies her against unforeseen losses for the storage of the FHVA’s archival documents in her home (in a secure basement area, “the dungeon”).

6.B.2 Next meeting for the Documents & Archives Committee.

Rusty suggested that this committee should take a hiatus until towards the end of the year, when the terms of the current Board Members will be coming to an end – which is when each Board Member will need to collate records and documentation for potential hand-offs to the incoming 2022 FHVA Board Members. Board Members agreed that a hiatus is appropriate.

6.C. Education & Youth Affairs Committee, Ian Esquibel

As Ian had provided this committee’s report under Item 5.L.1 of this meeting, there is nothing further to report.

Ian has set a monthly fixed time for the Education & Youth Affairs Committee to meet – which is on the third Thursday of each month, at 6:00 p.m.; so its next meeting was to be two days hence, on Thursday, June 17, 2021.

7. Unfinished Business

7.A. Yard Sale wrap up, Jan DeMay

Jan reported that the neighborhood yard sales on June 12 appear to have been a success, with 104 houses having signed up to be included on the map but with possibly 146 total participants; 35-40 people collected signs from Jan.

Ann noted that, as this is an event for which the FHVA fixes the annual date, publicity should always include mention of the FHVA.

7.B. National Night Out update, Ann Harris Davidson

Ann reconfirmed that National Night Out 2021 will be held on Tuesday, August 3 from 6:00-9:00 p.m. and that, as usual, the FHVA will coordinate this event with Four Hills Neighbors (FHN, the local women's social group) for the many "area parties" that may be held in Four Hills Village. Ann noted that the current FHVA Members live in 9 of the 15 areas into which the FHN divides FHV. So far, four FHVA Board Members (Linda Martinez, Area 1; Angela Harris, Area 5; Steve Brügge, Area 7; and Abbas Akhil, Area 12) have volunteered to host/coordinate the get-togethers in their areas. Marilou (Area 10) and Ellen (Area 2) noted that they expect to be out of town on August 3. Jan declined to host a get-together.

Howard asked if information is available to be posted on the FHVA website; Ann replied that, as the site locations are just in the beginning planning stages, there is currently no confirmed information beyond what is available on the City's site (<https://www.cabq.gov/national-night-out/documents/national-night-out-2021-flyer.pdf>) but that, by mid-July, the details (and a map) will be available for posting on the FHVA website (and then for publicizing that site on the FHV Nextdoor group). **Unfinished Business.**

7.C. Future in-person FHVA Board Meetings.

As a follow-up to Item 5.B.1 of this meeting, Steve expects that the next (July 2021) Board Meeting will still need to be held virtually by Zoom, though the general consensus is that in-person meetings improve the interaction. Ellen will be following up with the Manzano Mesa Multigenerational Center and Jan volunteered to check with the Canyon Club about the possibility of the FHVA returning to using its basement meeting room. **Unfinished Business.**

7.D. Arrival of Webmaster, Howard Kimberly.

As Howard had just been able to join the meeting, Steve offered him the opportunity to share any other business relative to the FHVA website. Howard had nothing to add. Rusty, and the other Board Members, thanked Howard for his promptness in getting new information added to the FHVA website.

8. New Business

8.A. Fall 2021 distribution of the FHVA's newsletter, The Chronicle.

Steve suggested that the 3rd (Fall) edition of The Chronicle should be sent to all houses (approximately 1,400) in Four Hills Village. Some discussion followed. Ann made the motion that the Fall 2021 edition of The Chronicle should be sent to all addresses in Four Hills Village, should be printed in color, and should contain the 2022 FHVA Membership Form. Linda seconded the motion.

Discussion followed on several items, including the suggestion of the possibility of a multi-year membership. Ann reminded the Board Members of the specifics of the motion (that the Fall edition would be in color, would be sent to all homes in FHV, and would include the membership form for 2022). The vote to approve the motion passed unanimously.

8.B. Suggested social event for Board Members.

Steve suggested that, as New Mexico emerges from the COVID-19 restrictions, he would be pleased to host a social get-together at his home (and pool) in July as a thank you to all Board Members. [Smiles all around.]

9. Announcements

9.A. Queries from Ian.

Ian asked how items get added to the agenda. Steve replied that Ian should email him prior to meetings with any item that Ian would like to have added to the agenda. Ian then wondered whether Board Members could simply submit written reports, rather than attend the meetings, as he felt that there is insufficient discussion at the meetings. Steve, again, indicated that he is most open to meeting with Ian to chat about potential improvements to these meetings.

9.B. Follow up about median adoption.

Jan, in a follow up to Item 5.A.2 of this meeting, asked that the FHVA seriously look into participating in the City's Adopt-a-Median program (<https://www.cabq.gov/solidwaste/clean-city-programs/weed-litter-removal>). **Unfinished Business.**

9.C The next FHVA Board Meeting.

The meeting will be, as usual, on the third Tuesday of the month, on July 20, 2021, at 6:30 p.m. The meeting will, once again (but perhaps for the last time this year), be held virtually on Zoom.

10. Adjournment

Jan DeMay made a motion to adjourn the meeting; Linda Martinez seconded it; and the motion passed unanimously. President Steve Brügge adjourned the meeting at 8:00 p.m.