

Four Hills Village Association (FHVA)

Final Minutes of FHVA Board Meeting, February 16, 2021

Virtual Meeting via Zoom

1. Call to Order

President Steve Brugge opened this virtual meeting at 6:33 p.m.

Attendance:

Officers: Steve Brugge, Ellen Lipman, Linda Martinez, and Lee LaBrier.

Directors: Paul Sedillo, Rusty Goetz, Brigid Conklin, Marilou Cochran, Howard Kimberly, and Ian Esquibel.

Member-at-Large Ann Harris Davidson

Unexcused Absence: Abbas Akhil, Jan DeMay, Jim Cochran

2. Approval of Agenda

Ann Harris Davidson noted three needed corrections to the agenda: that Marilou Cochran's name is misspelled in Item 5.J. of this agenda; that the latest (12th Edition) of Robert's Rules of Order states that the correct title for Old Business is Unfinished Business; and that the "None" in Item 6.A of this agenda needs to be changed to "Collection of FHVA's business records from 2020". President Steve Brugge agreed that in future we will make that change. Ellen Lipman made a motion to approve the amended agenda; Linda Martinez seconded; and the motion passed with unanimous approval.

3. Approval of January 19, 2021 FHVA Board Meeting Minutes

Howard Kimberly moved to approve the January 19, 2021 FHVA Board Meeting minutes; Brigid Conklin seconded; and the motion passed with unanimous approval. The approved minutes can be found on the Association's website at www.fhva.org.

4. Introduction of guests

No guests were in attendance.

5. Reports, as needed from Officers and Board Members

A. Steve Brugge, President.

Steve Brugge has completed the documents required by the City and County Offices of Neighborhood Coordination. These documents include evidence that an Annual General Meeting was held and the list and contact details of Officers, Directors, and other Board Members. This is an annual critical step for FHVA, to keep its status with the Offices of Neighborhood Coordination, as those offices notify the FHVA of any proposed changes in regulations or in planned developments that might impact FHV.

B. Ellen Lipman, Vice-President. Nothing to report beyond what will be covered in Item 7.D of this agenda.

C. Linda Martinez, Treasurer.

C.1. Linda Martinez presented the 2020 FHVA Budget Summary (attached). Overall, the Association's 2020 expenses were less than were anticipated.

C.2. The balance in the checking account is \$10,494.96 with two membership checks waiting to be deposited tomorrow. The balance in the money market is \$23,322.72.

D. Lee LaBrier, Secretary. Lee shared that a meeting of the Documents & Records Review Committee (consisting of Lee as its Chair, Rusty Goetz, Linda Martinez, Ann Harris Davidson, and Steve Brugge, President and ex-officio on all committees) has been scheduled for February 18, 2021 at 3:00 p.m. Suggestions were requested from all present regarding what documents should be kept, in what format and for how long. (Unfinished business)

E. Abbas Akhil, Government Affairs Director. Absent

F. Paul Sedillo, Security Director. Paul Sedillo shared a synopsis of the most recent APD Community Policing Council (CPC) meeting. For the entire, large Foothills Area, crime in the previous 30 day period was as follows: 45 burglaries, 0 car jackings, 5 robberies, and the use of force per interaction was .9/1000 (which is lower than in other areas). APD has a newer helicopter that is expected to be quieter than its previous helicopters.

G. Jan DeMay, Public Relations/Real Estate Director. Absent

H. Rusty Goetz, Open Space Director. Nothing pressing to report.

I. Brigid Conklin, Publications Director. Brigid reminded Board Members that the deadline for reports and submissions to the next Chronicle is February 28, 2021. Thus far two full page ads and one, half page ad have been purchased. Rusty Goetz suggested that a page of President Steve Brugge's wildlife photos be added to The Chronicle; there was general approval of this idea.

J. Marilou Cochran, Membership Director. Current membership is 209 households, with 169 of last year's households not yet having renewed for 2021.

K. Howard Kimberly, Webmaster.

K.1 Howard requested a final copy of this meeting's agenda, as well as copies of the agendas and minutes that are missing from the 2020 records, to post on the FHVA website. Steve will send the corrected Agenda; Lee LaBrier will send the Minutes.

K.2 Howard provided website usage statistics. In the last 30 days there have been 169 unique visits to www.fhva.org, with 453 visits to specific pages. The top three pages visited were the Home page, the Open Space page and the COVID-19 page. Howard feels that many pages need to be reviewed for relevance and possibly freshened up. He suggested that "orphan" pages be taken on by individual Board Members to insure they are all

reviewed and modified as needed. He specifically asked for a volunteer to handle the COVID-19 page; Ann agreed to take that on. (Unfinished business)

L. Ian Esquibel, Education & Youth Affairs Director. Ian thanked Ann Harris Davidson for sharing some of the background about this position. He has reached out to our APS District 6 Board of Education Member, Elizabeth Armijo. Thus far he has been unable to meet with her, probably because of the pandemic. He plans to reach out to the Nextdoor group to explore cooperative projects for our community's children. Rusty Goetz suggested he contact Albuquerque Open Space for possible children's education opportunities. Ian mentioned FHVA's mission statement and suggested we look at it closely, with the intention of fleshing it out regarding education.

M. Ann Harris Davidson, Member-At-Large. Ann noted that the FHVA's better tracking of Unfinished Business from previous meetings would be useful but that she will cover the matter of the collation of the FHVA's 2020 business records under Item 6.A.

N. Jim Cochran, Past-President. Absent

6. Unfinished Business

A. Collection of FHVA's business records from 2020

B. President Steve Brugge feels that most Unfinished Business can and has been addressed in the reports from Board Members. Ann Harris Davidson disagreed, noting that Robert's Rules of Order for an agenda include, in sequence, Reports of Officers & Directors, Reports of Committees, and Unfinished Business. She noted that this specific item, while tangential to the Documents & Records Review Committee, relates to the collection of all FHVA records for 2020 while the activities remain freshly known.

7. New Business

A. Membership. President Steve Brugge speculated that the drop in membership is a result of not having a traditional Annual General Meeting with breakfast and in person interaction. Rusty Goetz stated that the FHN (Four Hills Neighbors, the community women's social group) has been instrumental in the past in doing outreach to new residents, informing them about the community and this Association. Difficulties such as aging population, relocation and the pandemic have brought those efforts to a halt. Steve Brugge suggested that the Association send a brief letter to 2020 members who have not renewed for 2021, reminding them of the benefits of membership and including a membership renewal form. He was not in favor of a mailing to all residents (excepting current members), stating that the cost is too high. Board Members made many excellent suggestions regarding the benefits of membership in the FHVA. The discussion ended with the creation of the FHVA Membership Committee. Rusty Goetz will chair this new committee, and will be joined by President Steve Brugge, Marilou Cochran, Linda Martinez, Paul Sedillo, and Ann Harris Davidson, in planning outreach options (Unfinished business)

B. 2021 Budget

President Steve Brugge expressed that he does not believe in spending more than the Association brings in. This year, the Association saved quite a bit of money by not holding an in person Annual General Meeting (with the expense of a paid breakfast). Linda Martinez noted that the Association has brought down many expenses, including printing and postage (thanks partially to Lynda Hartman's work in 2020 to use a different printer). Ann Harris Davidson suggested that the Association reach out to businesses that have previously advertised in the Chronicle (such as Valet Cleaners in the Four Hills Shopping Center), to increase revenue. Rusty Goetz mentioned that she had voluntarily borne a legal cost for the Association in 2020 and that having a contingency fund for unexpected costs, including, potentially, storage for documents, would be sensible. Steve Brugge supported that coverage

of such costs by the Association's money market account would be appropriate.

C. National Night Out

Ann mentioned that the National Night Out, a community-police awareness raising event that is held on the first Tuesday of August, has historically been an avenue (a) for cooperation between the Four Hills Neighbors and this Association, and (b) specifically to reach out to every household in FHV by holding "block parties" throughout FHV. She expressed concern that some planning is needed in advance for this year's event, given the COVID-19 uncertainty and changes in the way the Four Hills Neighbors uses its "Area Hostesses". (Unfinished business)

D. Standing Rules Revisions

Ellen Lipman informed the Board that the Standing Rules Committee had met to make some small changes to the Standing Rules. A copy of these revised Standing Rules, with the proposed changes highlighted, was sent to each Board Member. Discussion ensued regarding the benefits of voting on the changes immediately or waiting until next month. Ann Harris Davidson made a motion to accept the changes to the Standing Rules; it was seconded by Ellen Lipman; and it passed with ten votes in favor and one abstention.

8. Announcements

The next FHVA board meeting will be held at 6:30 p.m. on Tuesday, March 16, 2021. The meeting is likely to be held virtually on Zoom, given social distancing requirements necessitated by COVID-19.

9. Adjournment

Linda Martinez made a motion to adjourn the meeting; it was seconded by Ann Harris Davidson; and passed unanimously. President Steve Brugge adjourned the meeting at 8:07.