

## **AGENDA FHVA BOARD Meeting**

**APRIL 21, 2020, 6:30 PM**

Virtual Meeting via GoToMeeting

(Thank you to Past President Jim Cochran for the set up)

### **1. Call to Order**

President Steve Brügge opened this virtual meeting at 6:33 p.m.

**Attendance:** Present were Officers Steve Brügge, Jennifer Lopez, and Linda Martinez; Directors Jan DeMay, George Gibbs, Lisa “Rusty” Goetz, Lynda Hartman, Andrew Lipman, Linda Martinez, Mike Blackledge, and Jim Cochran; Member-at-Large Ann Harris Davidson; Guests Pauline Bruskas, Jim Church, Jim Mowry, and Michael Hirshfield. Colleen Aycock and Sharon Alexander had sent apologies.

### **2. Approval of Agenda**

Linda Martinez moved to accept the agenda as it was posted on the FHVA.org web site; Jim Cochran seconded the motion, which passed with unanimous approval.

### **3. Introduction of Jennifer Lopez**

President Steve Brügge welcomed Jennifer Lopez back to the FHVA Board, now as Vice President (in place of Dave Wallace who had resigned, effective March 31, 2020) and thanked her for the work already done in her active leadership of the Bylaws Committee.

### **4. Approval of February 2020 FHVA Board Meeting Minutes**

Rusty Goetz moved to accept the draft minutes of the February 18, 2020 FHVA meeting; Linda Martinez seconded the motion, which passed with unanimous approval.

### **5. Reports, as needed, from Officers & Board Members**

#### **A. Steve Brügge, President**

A.1 Steve announced that the FHVA had recently paid \$1,000 for the required standard, annual “Officers & Directors Liability Insurance”.

A.2 Steve highlighted that some had not been aware that both the City of Albuquerque and Bernalillo County have Offices of Neighborhood Coordination (ONC). The FHVA has appropriate paperwork filed with both ONCs and, thus, is in good standing with both. He also mentioned that the Bernalillo County ONC sends the FHVA President notices, via certified letter, of land use and other proposed projects in the vicinity of Four Hills Village (FHV), including in areas that extend east of the Tijeras Canyon.

A.3 Steve mentioned that FHVA Member Gerri Boden had shared a suggestion for an activity, a form of virtual Treasure Hunt, for FHV children during the COVID-19 shut-in. There was general agreement that this is a nice idea; it has been recorded as a potential future action item.

A.4 Steve noted that Jennifer’s name, as Vice President, will need to be added to the FHVA’s mailbox records. Currently, the two keys to the FHVA Mailbox are held by

Membership Director Lynda Hartman but she will give one of those keys to Treasurer Linda Martinez and the Treasurer and Membership Director will coordinate on the collection of mail (notably of paid FHVA membership received by mail).

A.5 Steve thanked Linda Martinez for assisting him with having both their names recorded on the FHVA's bank accounts.

B. Jennifer Lopez, Vice-President

Jennifer thanked Ann Harris Davidson and Jim Church for their extensive and ongoing participation (through many emails and some phone chats) on the Bylaws Committee, for which more details will be provided under New Business.

C. Linda Martinez, Treasurer

The current money market balance is \$23,275.19. The current checking account balance is \$7,815.84. There are two outstanding checks: Check 1484 for \$223.68 and Check 1485 – for which there is no information, neither the amount nor to whom it was made. If you have this check, please contact Linda Martinez to help her to resolve this issue.

Andrew Lipman moved to accept the Treasurer's April 2020 report; Jan De May seconded the motion, which passed with unanimous approval.

D. Colleen Aycock, Secretary (absent, excused).

No report.

E. Andrew Lipman, Government Affairs Director

E.1 Andrew reported that the \$270,000 for landscaping projects has been vetoed at the State level, due to the current COVID-19 crisis, but that he has been working closely with our District 9 City Councilor Don Harris on a landscape design plan for the entrance to FHV.

E.2 Andrew again confirmed that the \$20,000 that our State Representative Abbas Akhil had obtained for the FHVA (following an initial request for \$12,000 in 2019 from then President Jim Cochran) for three cameras to monitor the entrance to FHV is in a City of Albuquerque bank account, ear-marked for this specific use. Andrew and FHVA's Security Director George Gibbs have been working on the camera issue; George will be following through with APD's Commander Collins of the Foothills Area Command.

E.3 Andrew advised that the lighting for the entrance sign has to be done by the City of Albuquerque, as the sign and lighting (including potential installations for solar panels) will be on City property (on the City's right-of-way easements on the edge of the roads).

E.4 The City of Albuquerque requires a name-specific vote by each FHVA Board Members on the two options that the City has presented to the FHVA Board for the design of the sign for the entrance to FHV. Prior to the meeting, Andrew had circulated (via email) the two design options to all Board Members. Discussion and the recorded vote will occur at the end of the meeting (under Old Business).

F. George Gibbs, Security Director

F.1 George keeps in contact with APD Commander Collins of the Foothills Area Command and recently sent him an email about the security cameras, hoping to have them linked into the APD monitoring system; George is awaiting a response.

F.2 George normally attends the monthly Citizen Police Council Meetings [which, for the Foothills Area Command, are normally held on the second Monday of each month from

6:00-8:00 p.m.] but these are in abeyance during the COVID-19 crisis. The low crime rate in FHV is noted.

F.3 George stated that he would circulate, by email to all FHVA Board Members, the APD's "Activity Report" for FHV, covering the period Feb.1-Apr.21, 2020.

G. Jan DeMay, Public Relations/Real Estate Director

G.1 Jan reported that there remains real estate activity as, even during this COVID-19 crisis, "it's still happening".

G.2 The current statistics (from March 1 to mid-April 2020) for FHV are as follows:

- 20 homes are on the market for an average of \$150.59/sq. ft.;
- 6 home sales are pending at \$154.13/sq. ft.; and
- 7 homes sold at \$146.50/sq. Ft.

G.3 Jan stated that, thanks to the uncertainty of the duration of the COVID-19 restrictions, the annual FHV yard sale will be postponed (with the date rescheduled once such public planning again becomes possible).

H. Rusty Goetz, Open Space Director

H1. Rusty reported that the City had cleaned out a homeless encampment at the north end of the Manzano-FHV Open Space and that street sweepers cleaned the FHV streets in the week of April 13-17, 2020.

H.2 Rusty confirmed that FHVA will be participating with the City of Albuquerque in the national annual "Great American Cleanup" on Saturday, April 25, 2020. Fourteen people have noted their interest to participate. Rusty will lead a group towards the south part of FHV, along the Kirtland AFB line, and Steve Brügge will lead a group on Four Hills Road (from the Winterwood Way north to the arroyo bridge).

H.3 Rusty stated that she would be able to take responsibility for organizing the annual FHVA "Shred Event", when COVID-19 allows such group activity. She asked whether it would be useful to include the recycling of small electronics.

H.4 Rusty noted that survey activity (for unknown purpose) continues along the east side of the Manzano-FHV Open Space. She asked for input and help in acquiring information after 2003 about a court case (that may concern the City of Albuquerque vs. Hinkle) that relates to the road at the east end of Stagecoach Road towards the South Peak of the Open Space.

I. Sharon Alexander, Publications Director (absent, excused).

No report.

J. Lynda Hartman, Membership Director

J.1 Lynda reported that the FHVA's 2020 Membership Directory has been completed and is in the process of being printed and distributed. This time, The UPS Store has not automatically been used for the printing and mailing of the FHVA's 2020 Membership Directory, as Lynda sought quotes from both The UPS Store and Minuteman Press Printing, with the latter offering a quote about \$400 cheaper and being easier to work with (given fewer restrictions on the format presentation of the data). Lynda thanked Ann Harris Davidson, Rusty Goetz, and Jennifer Lopez for help in contacting members to verify the accuracy of information to be included in this directory. Steve thanked Lynda for her efforts in producing an FHVA's Membership Directory for the first time since 2017.

J.2 Lynda noted that 364 “households” are recorded as being 2020 FHVA members. Treasurer Linda Martinez added that only 353 “households” have actually paid for 2020 membership (meaning that there may have been some accidental “carry-over” from 2019).

J.3 Lynda outlined some of the annual expenses that the FHVA incurs and suggested that the FHVA needs to consider raising its annual membership fee to \$30 to offset these and other expenses but that this matter will be dealt with under New Business.

**K. Ann Harris Davidson, Member-At-Large**

K.1 Ann mentioned that, following Steve Brügge’s suggestion at the FHVA February 2020 meeting about a possible annual celebration for the founding of FHV, she had researched this matter, with a view to identifying dates and to inviting members of the founding families to the first celebration. While it is likely that the developers of FHV, the Four Hills Development Corporation, started their project in 1958, with the members of the Four Hills Development Corporation being Marshall Wylie, Claude Wylie, Harry T. Driver, along with, possibly, C. Derwood Knight and E.M. Wilson, it has, so far, not been possible (even with Lynda Hartman inquiring of a title company) to determine (a) when the Four Hills Development Corporation was officially incorporated, nor (b) when the Four Hills Development Corporation first bought the land. It has been possible to research the personal biographies (when and where born, where schooled, who married, what businesses owned, where lived in FHV, when and where died and are buried, etc.) of these men – but this had just confirmed that this activity should have been undertaken 10 to 20 years ago when several of them and/or their spouses were still alive (though some of their children are alive and living in Albuquerque).

K.2 As noted, Ann has been participating on the Bylaws Committee and helping with the records for the 2020 FHVA Membership Directory. And the FHVA will be represented on the 50<sup>th</sup> Anniversary Earth Day (on April 22, 2020) by Rusty Goetz and Ann Harris Davidson who will be weeding and clearing trash from the La Luz de Amistad Park on Central Avenue between Tramway and Four Hills Road (as documented in the Albuquerque Journal at <https://www.abqjournal.com/1445863/earth-day-worth-celebrating.html>).

**L. Jim Cochran, Past-President**

Jim has been in touch with the City of Albuquerque about the renaming of the Four Hills Park, to the Barsis-Mickelson Memorial Park, as was approved by the FHVA membership at the January 2020 Annual General Meeting. Steve suggested that it would be nice to hold a ceremony for the renaming; Rusty has already contacted the City’s Parks & Recreation Department about preparing to change the sign and a dedication date.

**6. New Business**

**A. Member concern with 830 Stagecoach Road SE**

Some members have raised a query about a newly constructed large building in the backyard of this home. Steve confirmed that the FHVA has no jurisdiction (with only the City’s codes and regulations in force) and that, apparently, the owner has a legal City permit for the construction.

B. Increase in membership fee, Lynda Hartman

Membership Director Lynda Hartman made a motion to increase the FHVA annual membership fee to \$30. Treasurer Linda Martinez seconded the motion. Discussion followed. Mike Blackledge asked if it might be possible to have a full accounting of the FHVA's annual expenses. Jim Cochran stated that, at some time in the past (though not in the last decade), up to 700 of the households in FHV were members of the Association. He noted that, if membership in the FHVA could be increased, perhaps the annual membership fee might not need to be increased. President Steve Brügge suggested tabling the motion for consideration at a subsequent meeting.

C. Requests for help, Lynda Hartman

The FHVA has a link on its web site (<http://www.fhva.org/our-community.html>) on which neighbors who need assistance during this COVID-19 crisis can submit requests for help. Lynda asked if a couple of other FHVA Board Members might volunteer to assist in processing and meeting these requests; Linda Martinez and Jennifer Lopez offered their services.

D. Bylaw update progress, Jennifer Lopez

Jennifer outlined the activity and progress to date of the Bylaws Committee, noting that the Bylaws and the Standing Rules are intertwined. She also highlighted that there are significant points of discussion for which feedback, or votes, from Board Members might be useful. Among many questions, these include the amount of the membership fee and whether any form of pro-rated membership fee is warranted; whether an Election Nominating Committee is needed; whether the current system of annual elections for single year terms for all positions (with service of up to three consecutive years in a position allowed) should remain, or whether staggered elections for three-year terms should be implemented.

## 7. Old Business

A. Four Hills Village Sign

Andrew Lipman reminded all members of the two design options offered by the City of Albuquerque for the new FHV entry sign. Both are blocked schematic designs, with "Option 1" being more randomized and "Option 2" having the blocks more aligned with the actual sizes of the Four Hills for which our suburb is named.

Steve Brügge, Jennifer Lopez, Linda Martinez, Lynda Hartman, and Rusty Goetz voted for "Option 1".

Ann Harris Davidson, George Gibbs, Andrew Lipman, Jim Cochran, Jan DeMay, and Mike Blackledge voted for "Option 2".

Ann made a motion for the Board to accept the result of the 6-to-5 vote in favor of "Option 2"; Andrew seconded the motion, which passed unanimously.

## 8. Announcements/Next Meeting (possibly another virtual)

The next FHVA Board Meeting will be held at 6:30 p.m. on Tuesday, May 19, 2020.

## 9. Adjournment

At 8:05 p.m., Linda Martinez made a motion to adjourn the meeting; Andrew Lipman seconded the motion, which passed unanimously.