

# **Four Hills Village Association (FHVA)**

**Final Minutes of FHVA Board Meeting, November 17, 2020**

Virtual Meeting via GoToMeeting

## **1. Call to Order**

President Steve Brugge opened this virtual meeting at 6:30 p.m.

### **Attendance:**

Officers: Steve Brugge, Jennifer Lopez, Lee LaBrier, and Linda Martinez

Directors: George Gibbs, Lisa “Rusty” Goetz, Andrew Lipman, Mike Blackledge, Jan DeMay, Lynda Hartman, and Brigid Conklin.

Past President Jim Cochran

Member-at-Large Ann Harris Davidson

## **2. Approval of Agenda**

Ann Harris Davidson moved to approve the agenda; Linda Martinez seconded; and the motion passed with unanimous approval.

## **3. Approval of October 20, 2020 FHVA Board Meeting Minutes**

Lynda Hartman noted a misspelling of her name and asked that it be corrected.

Rusty Goetz moved to approve the October 20, 2020 FHVA Board Meeting minutes; Mike Blackledge seconded; and the motion passed with unanimous approval. The corrected minutes can be found on [www.fhva.org](http://www.fhva.org).

## **4. Introduction of guests**

Paul Sedillo attended. Paul Sedillo is a candidate for Security Director on the 2021 FHVA Board.

Jim Church attended as well.

## 5. Reports, as needed from Officers and Board Members

### A. Steve Brugge, President

- A.1 President Steve Brugge, upon review of his goals for this past year, expressed satisfaction with the completion of most of them. The status of our 501C3 remains in process and is recognized as a project that will take some time to resolve. Also, the Holiday Light Contest has yet to be addressed. A motion was made by Jan DeMay to have the Holiday Light Contest again this year and to authorize \$50 gift cards for the top three contestants. It was seconded by Lynda Hartman. The motion passed unanimously.
- A.2 Current Board Members wishing to continue to serve in 2021 need to provide a brief bio (for inclusion in The Chronicle with the election ballots) to Jennifer Lopez by November 30, 2020.
- A.3 President Steve Brugge informed the board that Colleen Aycock has said that, due to a family emergency, she is unable to attend the one on one mediation suggested by the City of Albuquerque; this mediation has thus been cancelled.

### B. Jennifer Lopez, Vice-President

Jennifer asked that all Board Members planning to run again should submit their brief bios to her by email no later than November 30, 2020, with sooner being better; and she noted the names of the Board Members who have yet to submit these bios. She announced that she has received nominations for all of the Board's Officer and Director positions, except for that of the Webmaster. Jan DeMay stated that she knows of a new resident of Four Hills Village who might be ideal for the position and Jan will provide Jennifer with that person's contact information.

C. Linda Martinez, Treasurer

- C.1 Linda reported that the current Money Market balance is \$23,320.09; and the current Checking Account balance is \$5,759.86. The account yielded interest of \$8.70.
- C.2 Linda reported that she had received in the mail a request for applications from individuals in surrounding areas for membership on the Kirtland Environmental Restoration Advisory Board. That board meets 5 times a year. Rusty Goetz expressed interest in representing Four Hills Village and its Association on this environmental advisory board.

D. Lee LaBrier, Secretary

- D.1 Lee stated that the review of historical documents in the Secretary's storage boxes has begun. Rusty Goetz and Ann Harris Davidson are assisting.
- D.2 Lee asked how long she should store the ballots for the 2020 vote on updating the FHVA Bylaws. The decision was made to hold on to the ballots for one year and save the official, signed tally in historical documents.

E. Andrew Lipman, Government Affairs Director

Andrew will cover his topics under Old Business.

F. George Gibbs, Security Director

- F.1 George reported that, once again, crime in Four Hills Village has remained low.
- F.2 George attended the recent virtual Foothills Community Policing Council (CPC) meeting. As he had reported at the October 2020 FHVA Board Meeting, the Albuquerque Police Department wishes to strengthen its relationships with its

communities. To that end, Commander Jim Collins will be assigning a police officer to each of the 46 neighborhood associations in the Foothills Command. Paul Sedillo, our guest this evening and who is already a member of the Foothills CPC, suggested that each of the six members of the Foothills CPC could be considered as a "Block Captain" and said that, in his existing role on our local CPC, he will be better able to zero in on area concerns and needs.

- F.3 George reported on another plan to improve rapport and communication between the police force and community member: the civilian-friendly "Dashboard". Civilians can find information on issues and fill out forms regarding concerns. There may also be opportunities for officers to attend community functions.

#### G. Jan DeMay, Public Relations/Real Estate Director

- G.1 Active Listings: 10 active listings in Four Hills Village, averaging \$160.70 per sq. ft.
- G.2 Pending Sales: 9 sales pending, averaging \$147.12 per sq. ft.
- G.3 Closed Sales: 9 sales were completed, averaging \$148.46 per sq. ft.

#### H. Rusty Goetz, Open Space Director

- H.1 The local clean-ups went well.
- H.2 Rusty asked that all home owners please take the time to peruse the area around their recycling bins after recycling collection on windy days, as the wind often catches paper, etc. and spreads it around.

#### I. Brigid Conklin, Publications Director

Brigid confirmed that she is ready to work on the Winter 2020 edition of our Association's quarterly newsletter, The Chronicle, which will include the ballots and voting instructions for the election of Board Members to serve in 2021. She asked that all contributions should be received no later than November 30. The Chronicle needs to be at the printer by December 5 so that it can be mailed out by December 15.

J. Lynda Hartman, Membership Director

Lynda stated that the FHVA currently has 376 members.

K. Mike Blackledge, Webmaster

Mike supported, as did most other Board Members, that online membership should be developed again, so that both new members and renewing members could have the option of completing membership and payment electronically; he recommended the use of PayPal. Ann noted that care needs to be taken in this development to ensure clean coordination between the Treasurer (who would need the payment records) and the Membership Director (who would need the membership information).

L. Ann Harris Davidson, Member-At-Large

L.1 Ann noted that, in her initial review of some of the FHVHA/FHVA's old documents, she discovered the actual ballots from the September 2017 vote to change the name of the Association. She suggested that these no longer need to be kept and asked for Board approval to discard them, to which the Board Members agreed. The tally and other documentation pertinent to the issue will be kept.

L.2 Ann stated that, as public relations activity, the FHVA should consider what other beneficial services it might offer to residents of Four Hills Village and the City overall. As an example, she mentioned the problem of the proper disposal of batteries and suggested that the FHVA could possibly facilitate the collection of "Household Hazardous Waste" (which does not have curbside

pick-up and needs to be transported to the City's facility at 6137 Edith NE).

- L.3 Ann asked the FHVA to get official confirmation from the City of Albuquerque about the precise name of the City's park-playground that is in Four Hills Village and to clarify whether there is to be any sort of "memorial" plaque installed.

M. Jim Cochran, Past-President

Jim had nothing to report.

## 6. Old Business

- A. The Four Hills Village Sign/Camera, Andrew Lipman  
Arranging to have the camera installed is going to be a very long process. Andrew will continue to follow this issue but recommends dropping it from Old Business.
- B. 829 Stagecoach update, Andrew Lipman  
Apparently, a pre-criminal summons has been issued for the owner of the property. A City inspector was at the residence last week and there were no permits for the work being done by the owner. The work was red tagged and has slowed down. This will also be dropped from Old Business.
- C. PSA's in The Chronicle/web, All  
  
A decision was made to drop this from Old Business.
- D. Presentations to the Board by outside organizations, Steve  
  
A decision was made to drop this from Old Business.

## 7. New Business

## Annual Meeting Plans, Steve

Much discussion occurred about the upcoming Annual Meeting. Topics included venue (in person or online), how that decision will impact the number of people who can attend, and creating options for people who do not have computers or internet for an online meeting. It was mentioned that the Canyon Club will no longer be available to the FHVA and other home owners who are not members of the club. Andrew Lipman moved that our next annual meeting be by electronic means to protect attendees from COVID-19 and that it be held on the date specified by the Bylaws. Jim Cochran seconded and the motion passed unanimously. It was agreed to use GoToMeeting. Jim Cochran has access to GoToMeeting; he noted that his service is limited to 151 attendees. Jim Cochran stated that the City of Albuquerque should probably approve our online meeting given their in-person meeting requirements. Given the limit on the number of attendees, it is important to have an advance list of planned attendees. Information regarding specifics of our next Annual Meeting will appear in the next newsletter. Linda Martinez brought up Robert's Rules of Order and suggested that we familiarize ourselves with any recent changes.

### **8. Announcements**

The next FHVA board meeting will be held at 6:30 p.m. on Tuesday, December 15, 2020. The meeting is likely to be held virtually on GoToMeeting, given social distancing requirements necessitated by COVID-19.

### **9. Adjournment**

George Gibbs made a motion to adjourn the meeting; it was seconded and passed unanimously. President Steve Brugge adjourned the meeting at 8:00.